

16 Dispute resolution request (Form 16)

Residential Tenancies and Rooming Accommodation Act 2008
(Sections 402 and 416)



1 Address of rental property (rooming accommodation: include room number)

	Postcode

Rental bond number

2 Who is lodging this dispute request? Owner Property manager Tenant/s Resident/s

1. Full name/trading name	Phone
Email <input type="checkbox"/> tick if you agree to receive RTA notices by email	Mobile
Postal address	Postcode
2. Full name/trading name	Phone
Email <input type="checkbox"/> tick if you agree to receive RTA notices by email	Mobile
Postal address	Postcode

3 The RTA can help you with: (mark all that apply)

Writing/reading help Auslan or signed English Interpreter service, specify language

4 Has the tenant or resident left the property? No Yes > Date vacated

5 Who is the dispute with? Owner Property manager Tenant/s Resident/s

1. Full name/trading name	Phone
Email	Mobile
Postal address	Postcode
2. Full name/trading name	Phone
Email	Mobile
Postal address	Postcode

6 The dispute is about: Bond Rent arrears Repairs Entry Claim greater than bond Tenancy database Other (give details)

7 Have you spoken to the other person about the problem? Yes No

8 Have you issued/received any notices?

Notice to remedy breach (Form 11, R11) Notice to leave (Form 12, R12) Notice of intention to leave (Form 13, R13)

Expiry date / / Expiry date / / Expiry date / /

9 Authorisation

I agree to the RTA starting a dispute resolution process. I acknowledge the RTA may contact the other person/s with my name and dispute details. Everyone requesting conciliation must sign below.

Print name/s	Signature/s	Date
1.		/ /
2.		/ /

The RTA is not liable for any losses that occur if you provide incorrect information.

Email form to bonds@rta.qld.gov.au, or post to RTA GPO Box 390 Brisbane Q 4001

The RTA is collecting your personal information for the purpose of carrying out the RTAs functions under the Residential Tenancies and Rooming Accommodation Act 2008 and may provide your information to QCAT and other bodies. For more information see RTA website.

